

# FINANCIAL REVIEW REPORT (AUDIT)

PTA/PTSA: \_\_\_\_\_

Fiscal Year: \_\_\_\_\_

BALANCE On Hand \_\_\_\_\_ \$ \_\_\_\_\_  
Date of Last Audit

RECEIPTS \_\_\_\_\_ \$ \_\_\_\_\_  
(for fiscal year or date of last audit to date of present audit)

TOTAL CASH \$ \_\_\_\_\_

DISBURSEMENTS \_\_\_\_\_ \$ \_\_\_\_\_

BALANCE ON HAND \_\_\_\_\_ \$ \_\_\_\_\_  
Date

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Last Bank Statement Balance \$ \_\_\_\_\_

Deposits not yet credited by bank \$ \_\_\_\_\_

Total Outstanding Checks \$ \_\_\_\_\_

List Checks:	Check No.	Amount	Check No.	Amount
	_____	\$ _____	_____	\$ _____
	_____	\$ _____	_____	\$ _____
	_____	\$ _____	_____	\$ _____

Balance in Checking Account \$ \_\_\_\_\_

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## ATTACH COPY OF ANNUAL REPORT

(actual expenditures compared to the approved budget showing all line items and approved adjustments)

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I (we) have examined the annual report and financial records of the treasurer of the \_\_\_\_\_  
PTA/PTSA and find them to be correct.

Auditor's Signature

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

## COMMENTS

Provide comments on issues that should be brought to the PTA's attention (use back of paper for comments).

Please send a copy by October 31<sup>st</sup> to Free State PTA at [treasurer.fspta@gmail.com](mailto:treasurer.fspta@gmail.com) and PTA Council at [Socadocuments@ptachc.org](mailto:Socadocuments@ptachc.org).